

The meeting was called to order by President Matarazzo at 7:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

In attendance: T. Matarazzo, S. Jang, J. Kim, E. Min, B. Woo, J. Woo
Dr. Cirillo, Ms. Spasevski, Mr. Ben Choi, Esq.

Absent: R. Lee, J. Mattessich, T. Yang

Statement of Presiding Officer: In compliance with the Open Public Meetings Act, P.L. 1975, Chapter 213, I hereby state that adequate notice of this meeting has been given by written notice dated September 12, 2019.

The meeting has been:

- Posted in all school buildings
- Advertised in at least one of the Board's official newspapers
- Communicated with the Borough Clerk

Report of the Superintendent:

The district performed an internal audit for the annual HIB self-assessment. All 3 of our schools have increased the number of programs/assemblies related to harassment, intimidation and bullying prevention. Our rating last year was 71 & 72. We have increased our rating this year to 72 & 73. 77 is the maximum rating a district can achieve. The Board will vote on the submission of the HIB self-assessment under New Business.

Lindbergh School and the High School were recipients of the BCUA Environmental Award. Each school received \$1,000. for their participation in environmental projects.

On October 20th the high school will host 20 students from South Korea. They will tour our facilities and interact with staff and students.

Report of the Board President:

A fundraiser for our football/cheerleaders will be held at Wendy's, Fort Lee on September 24th from 5:00 – 8:00 p.m.

A Beefsteak Dinner is scheduled on Sunday, September 29th at 2:00 p.m. at the Elks Lodge, 536- 10th Street, Fort Lee. Proceeds will support the football program.

Board Attorney:

Perc mediation is scheduled for September 26, 2019. Other items to be discussed in closed session.

Committee Reports:

**Finance, Buildings & Grounds, Personnel,
Student Activities Reports are Attached**

Audience Participation:

Maria Pesantes, parent/resident, commented on a third member of the CST staff resigning. This is a very disturbing scenario in an area dealing with some of the district's most vulnerable students.

Lindbergh School secretary appointed as a co-advisor to the Student Council? Dr. Cirillo responded that if the position does not interfere with their contractual obligations than there is no conflict.

Does the school district have an agreement with the Borough for snow removal? Dr. Cirillo responded that the Borough's main focus is the roads. The newly purchased truck will be used primarily for areas surrounding the 3 school buildings.

Damien Lambertis, former student/graduate, thanked the Board for allowing him to sponsor a basketball fundraiser at the high school gymnasium. He was able to raise \$1,200 for the district's scholarship fund.

Lisa Ardire, parent/resident, recommended that the Board consider hiring a retired police officer to assist in checking the residency of incoming students. Dr. Cirillo commented that the district is required to offer an education to all resident students. The school district does not police the apartment buildings or housing situations of incoming students. Only that they provide proof that they are residing in Palisades Park. The Board does employ a residency officer.

Motion to close audience participation: Jason Kim, second by Barnabas Woo, all ayes on roll call.

Motion to enter closed session: J. Kim, second by B. Woo, all ayes on roll call.

CLOSED SESSION:

REDACTED

Motion to move into open session: Jeffrey Woo, Second by Stephanie Jang, all ayes on roll call.

New Business:

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the Annual HIB Self-Assessment to the NJDOE for the 2018/2019 school year.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent proposes a salary increase for Jillian Vivanco, Principal at the Early Childhood Center, effective immediately. Annual Salary: \$105,000.00

According to Article IV, Section B in the Administrators' Agreement: Salary increases over and above the salaries set forth on schedule A-1, may be given based on favorable reports concerning the administrator's competence and thoroughness in the performance of the duties assigned, record of attendance, and compliance with the district's policies and regulations.

Motion by J. Woo, second by S. Jang, all ayes on roll call.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an amendment to an existing lease agreement between the Board of Education and The New Mercy Church effective September 18, 2019.

Terms: Lease will be extended for one (1) year to terminate on November 18, 2020. Rent will increase from \$3,500 per month to \$4,000 per month.

Other terms: The demised premises shall be extended to include the auditorium, music/chorus rooms, cafeteria (no kitchen access), courtyard, gymnasium (when not in use), and five (5) classrooms in the academic wing.

Motion by: Jeffrey Woo, second by Barnabas Woo, all ayes on roll call.

Motion to adjourn the meeting: Jason Kim, second by B. Woo, all ayes on roll call.

Diane Montemurro

Palisades Park Board of Education
Palisades Park, New Jersey

September 18, 2019

Report of the Finance Committee – Mr. John Mattessich, Chairman

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following “extra class” stipends:

- Henry Agecha (Chemistry) - \$2,654.00
- Robert Biagiotti (AP Biology) - \$2,654.00
- David Cho (Honors Chemistry - \$2,654.00
And AP Physics)
- Jenna Mancini (Honors Biology - \$1,135.32 (beginning February 25)
- Dalia Santiago (Spanish I Honors) – Full Year (2018/19) - \$7,962.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following salary adjustment requests:

Joanna Hali
Curriculum Supervisor
Six year level - \$63,518.00
Six year level+15 - \$64,018.00

Dalia Santiago
Teacher of Spanish
Step 17 MA+15 - \$93,325.00
Six year level - \$97,275.00

Jared Zuckerman
Lindbergh School Teacher
Step ¾ BA - \$50,893.00
Step 5/6 MA - \$54,922.00

Richard Lutz
Phys Ed/Health/Drivers Ed
Step 17 BA - \$86,750.00
Step 17 BA+15 - \$87,450.00

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the August 30, 2019 payroll in the amount of \$120,860.19 and September 13, 2019 in the amount \$767,198.80.

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves tuition reimbursement for the following staff members:

Leslie Rodas
Intro to Bilingual Education
Historical & Cultural Background of LEP Students
6 credits - \$730.00 per credit

Jorge Vargas
Linguistics & Second Language Acquisition
3 credits - \$685.00 per credit

(Reimbursement made June 2020 upon receipt of transcripts & paid invoice)

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **Food Service vouchers** in the amount of **\$4,942.69** as follows:

Jay-Hill Repairs – Invoices #'s 385421, 385422, 385424, 385425 (\$2,588.77)

Hobart Service – Invoice # 61345101 (\$46.70)

Pomptonian – Invoice # 637-083019 (\$2,307.22)

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a contract agreement with the Cliffside Park Board of Education for the transportation of out-of-district Academy students during the 2019/2020 school year as follows:

- Applied Technology \$ 19,800.00
 - Hackensack Academy \$ 75,600.00
 - Teterboro Academy \$ 32,400.00
- \$127,800.00

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a workshop request for Mary DeBlasio, Teacher of Italian, at Montclair University on 10/25/19. "Teaching Italian Symposium XII Workshop/Digital Media". Cost: \$50.00

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a lease agreement with Ford Credit Company LLC for a Term of 5 years.

- Vehicle: Ford F-350 with Plow
- Price: \$40,629.00/APR 6.70% (Interest rate pending additional quotes)
- Annual Payment: \$9,335.92

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the September 2019 budget transfers.

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **September 2019** voucher list in the amount of **\$1,046,230.82** as follows:

Fund 10 (General Current Expense)	\$ 989,555.58
Fund 20 (Special Revenue)	53,554.25
Fund 40 (Debt Service)	<u>3,120.99</u>
	\$1,046,230.82

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached Resolution authorizing the purchase of electricity supply services using an online auction website:

A RESOLUTION OF Palisades Park Board of Education AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Palisades Park Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Palisades Park Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Palisades Park Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.0958/kWh or less for a 12 month term, a price of \$0.0970/kWh or less for an 18 month term, a price of \$0.0967/kWh or less for a 24 month term; Palisades Park Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Business Administrator of the Palisades Park Board of Education is hereby authorized to execute on behalf of the Palisades Park Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0958/kWh or less for a 12 month term, a price of \$0.0970/kWh or less for an 18 month term, a price of \$0.0967/kWh or less for a 24 month term; Palisades Park Board of Education may award a contract to the winning supplier for the selected term.

Palisades Park Board of Education
Palisades Park, New Jersey

September 18, 2019

Report of the Buildings & Grounds Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School cafeteria on Wednesday evenings from 7:00 – 8:00 p.m. commencing September 18, 2019 – June 2020 for Cub Scout Pack 379 monthly meetings.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a “flu clinic” sponsored by Rite Aid/Walgreens at the Palisades Park High School on October 4, 2019 from 11:30 a.m. – 1:30 p.m. for staff members for the purpose of health, wellness & influenza prevention.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an informational event sponsored by Horizon BCBS NJ Family Care at the Palisades Park High School on September 26, 2019 (Back-to-School night) from 6:30 p.m. – 8:00 p.m. A Horizon BCBS representative will provide health care information, educational materials and assistance with insurance registration to parents/guardians/students in the Palisades Park community.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School gymnasium on Saturday, November 16th from 8:00 a.m. – 4:00 p.m. by “United TaeKwonDo Center” pending receipt of Certificate of Liability Insurance and Security Deposit.

NOTE: Amendment to the “New Mercy Church” lease will be discussed under New Business.

Palisades Park Board of Education
Palisades Park, New Jersey

September 18, 2019

Report of the Personnel Committee – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Marijana Matura, District Media Specialist, effective December 31, 2019.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective

Megan Barhorst
BA – Montclair University
Elementary K – 6
B.S.I. Teacher @ Lindbergh School
\$37.00 per hour/29.5 hours per week

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Jared Zuckerman as Assistant Wrestling Coach. Stipend: \$4,858.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members to work at the Breakfast Club:

<u>Early Childhood Center</u>	<u>Lindbergh School</u>
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Rosemary Carbone	Cathy Doheny
Cheryl Menzella	Chris Messina

Subs: Caitlin O'Malley, Christina Montemurro, Nicole Ostuni, Annette McCarthy

\$35.00 per hour/1 hour per day

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Michele Dailey, LCSW, effective 11/15/19.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 10/01/19:

Jennifer Kim
Montclair University
PreK – Grade 3
Teacher of Students w Disabilities
Elementary K – 6
Step 9 MA - \$62,928.00

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Janice Mockel (BSI) as the district's Math Coach for grades K – 8.

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Elsa Wajda as the 8th grade Class Advisor. Stipend: \$2,407.00

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Michelle Martini and Heather Tansey as Lindbergh School Student Council advisors. Stipend: \$4,869.00 (\$2,934.50)

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Angela Spasevski, Krista Voorhis and Cindy Vouthas as Program Administrators for the ESEA grant.

Palisades Park Board of Education
Palisades Park, New Jersey

September 18, 2019

Report of Student Activities/Field Trips – Ms. Rebekah Lee

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to “Wightman Farms”, Morristown, NJ on Thursday, October 24th. The Pre-K and Kindergarten students will leave the ECC at 9:00 a.m. and return approximately 2:00 p.m. Cost per student: \$15.00